



TOWN OF
VICTORIA PARK



Urban Forest Implementation
Working Group
Agenda – 14 August 2024



WE'RE OPEN
VIC PARK

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1 Opening

1.1 Opening

Meeting opened:

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

2 Attendance

Attendance

Rowena Skinner
Emma Monk
Nadia D'Hart
Jeff Engledow
Hugo Jorge

Councillors

Cr Peter Devereux
Cr Daniel Minson
Cr Peter Melrosa

ToVP Representatives

Natalie Martin-Goode (Chief Community Planner)
Ellie Van Rhyn (Acting Manager Place Planning)
Gregor Wilson (Manager Infrastructure Operations)
Deniqua Boston (Place Leader (Urban Forest))
Penny Fletcher (Parks Technical Officer)
Stephen Sydlowski (Team Leader Natural Areas)

Meeting secretary

Shelly Woods (Executive Assistant, Chief Community Planner)

Presenters

Observers

Apologies

3 Presentations

Time	<i>How long do you need for your item?</i>
Presenter	Deniqua Boston
Attachments	<ol style="list-style-type: none"> 1. Urban Forest Program Budget 2024 - 2025 [3.1.1 - 1 page] 2. Urban Forest Annual Program Calendar & Physical Project Tracking 2025 [3.1.2 - 1 page] 3. Urban Forest Annual Program Calendar & Physical Project Tracking 2024 [3.1.3 - 1 page]

Purpose of the item

To inform the working group on the progress of the Urban Forest program.

Outcome

The group is kept informed of the progress of the UF programs.

Strategic outcomes

Item	Responsible Officer	Status/Comments
New IWG Members	DB	Welcome Hugo.
2024 project delivery update	PF/SS/DB	Refer attachment: <i>Urban Forest Annual Program Calendar & Physical Tracking 2024</i>
Care and resourcing	GW/DB	The new position descriptions (PD's) are with HR and awaiting advertising. The positions are to cover a current resource gap across the delivery of the street tree planting and 1-3 year care management and the care of our urban ecosystem/ natural areas, along with management of sales and manufacturing of the Cockitrough bird waterers
2025 Program Budget	DB	Refer attachment: <i>Urban Forest Program_Budget 2024 - 2025.</i>
2025 Program Plan	DB	Refer attachment: <i>Urban Forest Annual Program Calendar & Physical Tracking 2025</i>

4 Items for discussion

4.1 2024/25 Community Engagement and Education

Reporting officer	Deniqua Boston
Origin of request	NA
Attachments	Nil

Purpose of the item

To discuss community engagement and education priorities for 2024/ 2025 financial year (in addition to our standard program delivery).

Outcome

For the group to agree on key areas for improvement and delivery in the community engagement and education space of the program.

Discussion points

What are the key issues, topics or focus areas we would like the program to focus on in 2024/25?

Eg. Extending the focus more to Citizen Science, or providing more opportunities for community education,

What are 1% improvement opportunities the program can make to improve what we are already delivering?

Strategic outcomes

Civic Leadership	
Community Priority	Intended public value outcome or impact
CL2 - Communication and engagement with the community.	The community is connected and part of the Urban Forest program building their knowledge and value for our urban forest.

Next steps

Incorporating ideas and focus priority of the group into program activities and education.

Further information

N/A

5 General business

6 Actions from previous meetings

Action	Responsible Officer	Status/Comments
Implementation Action Plan Review	DB	Prepared for Sept OCM
Thank you volunteer plaques to recognise UFS volunteer contribution	Working Group	Decision to develop the Bee Hotel structure (designed by UWA student as part of the More than Human Exhibition) and incorporate a recognition plaque. To be located at Kent St Ecological corridor with a bench seat. To be delivered in 24/25 fin year
Bird and Bat Box workshop	UF Events and Education	FOJ are undertaking a bat study which will determine box install locations. Awaiting further information from the study to determine the value of habitat and nesting boxes.
UF IWG Member profiles	DB + SD	Tex has been uploaded to the website, and we are awaiting the final images.
Verge Tree Flyer		A draft version of the flyer has been produced. Opportunity for final comments to be distributed to residents who received a street tree by mid Aug 2025
Polyphagous Shothole Borer (PSHB) Update	DB	PSHB is one of the town's key advocacy items for 24/25 financial year.

7 Close

Meeting closed at